

## IQAC MEETING

Date: 30.06.2018

Time: 12:25 P.M.

Venue: Principal's Chamber

A meeting of the IQAC was held with the Principal on 30-06-2018. Following issues were raised and discussed in the meeting:

1. To re-introduce soft skill programmes that would be beneficial for the students.
2. Discussion on installation of Wi-fi in the college.
3. Up-gradation of library books and journals. Latest published edition of books and reference materials to be purchased for the library.
4. Install and upgrade the computers in the computer lab.
5. Generate awareness among the ST/SC students regarding availability of scholarships.
6. Discussion on revenue generating sources in the college. There was a discussion on the pond of the college and how it could be used as a fishery to generate revenue.

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Principal

B.H.B. College, Sarupeta

Principal  
B.H.B. College, Sarupeta

## IQAC MEETING

Date: 06.09.2018


Time: 12:00 P.M.

Venue: Principal's Chamber

A meeting took place between the Principal, IQAC Coordinator and the Department Head of the Departments of the college. Following issues were raised and discussed in the meeting:

1. The meeting discussed various issues pertaining to the sessional examination and proposed to introduce admit card and attendance register for sessional examination in a bid to systematize the conduction of examination.
2. The meeting discussed the problems of following the compulsory 75% percentage of attendance for students. The teachers were requested to motivate the students to attend classes regularly.
3. It was resolved that a Secretary of Examinations will be appointed for a tenure of two years.
4. The meeting resolved to appoint Mr. Madan Kakati , Assistant Professor, Dept. of Mathematics as the Secretary of Examinations for a period of two years.

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## IQAC MEETING

Date: 24.09.2018

Time: 2 P.M.

Venue: Principal's Chamber

A meeting was held between the Principal, IQAC Coordinator and the members of IQAC to discuss the following issues:

1. The student election process need to be completed between 3<sup>rd</sup> October, 2018 and 13<sup>th</sup> October, 2018
2. Sessional Examinations to be held between 27<sup>th</sup> October, 2018 and 2<sup>nd</sup> November, 2018.
3. Allotment of marks based on home assignment, group discussion and seminar presentation should be considered as part of Sessional Examination.
4. Semester III and Semester V students should carry their admit cards to the examination hall and they are required to enter their University Roll No. in the Sessional Examination answer script.
5. Attendance register for Sessional Examination needs to be strictly maintained. The Head of the Departments should take special care in this regard.
6. Students should be motivated to give the Sessional Examination on the allotted schedule. Every possible effort should be taken to discourage the students from attending the second shift of sessional examination.
7. Notification regarding the holding of Sessional Examination will be issued by the Office of the Principal in due course of time.

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Principal

B.H.B. College, Sarupeta

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## IQAC MEETING

Date: 18-12-2018  
Time: 11:30 A.M.  
Venue: Principal's Chamber

A meeting was conducted between the Principal, IQAC Coordinator and Members of the IQAC on 18-12-2018 at 11:30 A.M. Following issues were raised and discussed in the meeting:

1. The meeting discussed the issue pertaining to poor attendance of a few students. A decision was taken to strictly follow the norm of 75% of class attendance for students before allowing them to fill up the examination form.
2. Discussions regarding generation of revenue and mobilization of funds were taken up in the meeting.
3. Printing facility should be available in the computer lab.

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Principal

B.H.B. College, Sarupeta

Principal  
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